



CALIFORNIA CONTRACT CITIES ASSOCIATION

**EXECUTIVE BOARD MEETING MINUTES – FEBRUARY 03, 2010**

*Location:* Monterey Hill Restaurant, Monterey Park, California

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**Board Members:**

*Present:* President Lois Gaston, Secretary/Treasurer John Noguez, Past President Frank Zerunyan, Director-at-Large Stefan Wolowicz, Committee Chairs Bob Archuleta, Randy Bomgaars, James R. Bozajian, Darrell George, Mario Guerra and Committee Vice-Chair Ray T. Smith

*Absent:* Margaret E. Finlay, Diane Martinez, Laura Olhasso, Doug Stern and Kris Valstad.  
*Motion:* To excuse Board Members absent. Moved by Frank Zerunyan, seconded by Stefan Wolowicz. Motion approved unanimously.

*Quorum Present?* Yes

*Others Present:* CCCA Staff Sam Olivito, Executive Director, Sharon Olivito, Tony Olivito and Maria Montes.

**Proceedings:**

- Meeting called to order at 6:43 p.m. by President Lois Gaston.
- The meeting Minutes of January 11, 2010 were presented. Motion was made by Randy Bomgaars, seconded by Bob Archuleta to approve the meeting Minutes as distributed. Motion adopted unanimously.
- The Treasurer’s Report for January was presented. Motion was made by Randy Bomgaars, seconded by Steve Wolowicz to approve the Treasurer’s Report and authorize the payment of Disbursements for the month of January. Motion adopted unanimously.

**Beginning Balance as of January 1, 2010**

Operating Fund .....	\$194,255
PAC Fund.....	\$21,728
Cash in CD's.....	\$186,343

**Receipts**

Operating Fund .....	\$32,558
PAC Fund.....	\$500
Cash in CD's.....	-0-
Total Funds .....	\$435,384
Total Disbursements .....	\$32,322

**Balance as of January 31, 2010** ..... \$403,063

**Executive Director’s Report provided by Sam Olivito:**

- Olivito reported on the office relocation of O&A to the City of Downey and provided members with updated information. He indicated that notification of the relocation is being sent out via USPS and email.

- The CCCA and LA-RICS Bylaws Committee and Board approved the election process of representation of Delegates-at-Large [City Position]. Olivito expressed plans to attend the LA-RICS Board meeting with Darrell George, on February 4<sup>th</sup>. An exemplary job on the part of Mark Alexander in maintaining CCCA’s position, received praise.
- Progress is being made with Southern California Edison regarding language alterations to the Resolution addressing the placement of underground vaults. More changes still need to be made relative to maintaining home-rule. The CPUC will meet in February or March. SCE is willing to negotiate and meet with CCCA to discuss language alterations.
- Members were updated on the issue of attrition incurred from last year’s Fall Seminar held at La Costa Resort. The hotel has agreed to remove \$10,000.00 attrition charge, in exchange for a commitment from CCCA to return in 2012.
  - *Motion: To authorize entering a contract with La Costa to return in 2012, subject to the review of the contract. Moved by Randy Bomgaars, seconded by Mario Guerra. Motion approved unanimously.*

## COMMITTEE REPORTS

### **Budget & Audit Committee Report provided by Mario Guerra, Chair:**

- Guerra indicated that the 2010/11 Budget as proposed is conservative with some very important goals to accomplish. The Associate Member Program will offer a steady stream of income for special events and membership dues are still being collected, with very few remaining unpaid. Staff was instructed to send notice to the remaining unpaid cities and encourage payment.
- Guerra reported that in January, the members received a copy of the proposed 2010/11 Budget for their review and consideration. He explained that there have not been any negative comments or questions from any member of the Committee or Executive Board.
  - *Motion: Distribute a copy of 2010/11 Budget to the Board of Directors and recommend adoption in April. Moved by Randy Bomgaars, seconded by John Noguez. Motion approved unanimously.*

### **City Managers/Administrator’s Committee Report provided by Darrell George, Chair:**

- George reported on plans to attend the LA-RICS, JPA meeting on Thursday, February 4, 2010 with Executive Director Olivito. The JPA will be discussing the approval of the proposed project Management Team among other items on the Agenda.
- The City Managers met for a briefing from Jonathan Shull at the LASD/City Manager’s Conference in January to discuss the County’s proposed LTF surcharge. The County is considering the reduction of the 6% surcharge to 4 % on the LASD contract, which is a substantial savings to cities. In addition, the 6 % surcharge for the period January 1, 2010 through June 30, 2010 will be suspended. The agreement figures were based on the annual Actuarial Study.
- Olivito added that the County CEO is now recommending approval of the LTF surcharge reduction.
- The Committee is calling a special meeting, to be held on Thursday, February 25, 2010. Topic of discussion will be the LTF surcharge reduction.

### **Legislative Committee Report provided by Tony Olivito:**

- Tony Olivito reported that the Sacramento Legislative Orientation Tour was a success, despite low attendance. Small group meetings were held with several key legislators and the reception held in the Capitol Rotunda was well attended. Olivito explained the difficulty in getting legislators outside the districts we serve to attend, but is working on policy and procedural changes.
- Sharon Olivito reported the net income exceeded expectations with a gain of \$7,800.00 in revenue, for the Sacramento event.

- President Gaston asked the Legislative Committee to review and monitor SB 18 (3X) (**Corrections Reform**). The total package will reduce the prison population (Average Daily Population) by approximately 16,000 in the 2009-10 Fiscal Year.

**Membership Committee Update provided by Bob Archuleta, Chair:**

- Archuleta apologized for his recent absenteeism and indicated he has been replaced on the Gateway Cities COG; therefore, would be attending the monthly CCCA Executive Board meetings.
- Staff was asked to explore the possibility of organizing a New Council Member Orientation, one-day workshop. The idea is to acquaint newly elected council members with CCCA while educating them on issues such as the Brown Act and ethics.

**Resolutions Committee Report provided by Ray Smith, Vice Chair:**

- Action required to adopt resolution endorsing the “Local Taxpayers, Public Safety and Transportation Protection Act of 2010”
  - o *Motion: Adopt CCCA Resolution in support of the Local taxpayer, Public Safety and Transportation Protection Act of 2010. Moved by Ray Smith, seconded by Bob Archuleta. Motion approved unanimously.*

**OLD BUSINESS**

**Nominating Committee Report provided by Randy Bomgaars, Chair:**

- Bomgaars reported that John Noguez formally announced his bid for County Assessor and will not be moving up the ranks to Vice President of CCCA. Therefore, open seats on the Executive Board will include Vice President, Secretary/Treasurer and two Directors-at-Large. To be considered for any of the open seats, members are being asked to submit a “Letter of Intent” to the Committee Chair, or any member of the Committee. The deadline to receive “Letter of Intent” is Thursday, February 24, 2010.
- Members of the Nominating Committee are: Margaret Finlay-Duarte, Mario Guerra-Downey, Diane Martinez-Paramount and Douglas Stern-Rancho Palos Verdes.
- The Nominating Committee will select candidates from the resumes received and render their report to the Board of Directors on Wednesday, March 17, 2010. After the members accept the report, additional nominees for any office will be open and accepted for consideration.
- The Annual Election of Officers takes place in the City of Duarte on Wednesday, April 21, 2010 at approximately 8:30 PM.

**NEW BUSINESS**

**Announcements & Acknowledgements**

- Members were advised of the City Selection Committee meeting on Thursday, February 4<sup>th</sup>. The open seat on the AQMD Board is being sought by Judy Mitchell, Council Member, Rolling Hills Estates. Members were encouraged to attend, as a quorum is needed to elect Council Member Mitchell.
- L.A. County Fire Chief P. Michael Freeman has agreed to remain on board for one more year, after announcing his retirement.
- L.A. County Fire Department will honor California Task Force 2 Urban Search and Rescue Team for their humanitarian work performed to help save lives in Haiti. The event is on Thursday, February 11<sup>th</sup> at 10 AM and is being held at the Cecil R. Gehr Combat Training Center, located at Fire Headquarters.

- President Gaston thanked James Bozajian and the City of Calabasas for hosting the December Board of Directors meeting. She indicated that there have been many favorable comments from cities about the presentation made by the Supervisor Yaroslavsky.
- The April Board of Directors meeting is being held at the City of Hope facility in Duarte. A very special art exhibit will be on display and tours of the facility conducted before the meeting.
- Members were apprised of a program that can save residents money on their prescription drugs. The program is offered by the NLC in partnership with CVS/Caremark. For more information [Click here to learn about the NLC program](#).
- President Gaston suggested a letter of invitation to speak at the Annual Municipal Seminar, be sent to Chief Cecil Rhambo. As a board member on the Countywide Criminal Justice Coordination Committee (CCJCC), she expressed interest in hearing more about the implementation of Community Based Information System (CBIS), which will monitor the convicts released on non-revocable parole.

**Executive Board Meeting Adjournment:**

- There being no further business to conduct or actions required, President Gaston adjourned the February 3<sup>rd</sup> Executive Board meeting proceedings at 8:42 p.m.

Respectfully submitted:

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John Noguez  
Secretary/Treasurer

Recorded by: Sam Olivito, Executive Director  
Maria G. Montes, Staff Secretary