



CALIFORNIA CONTRACT CITIES ASSOCIATION

EXECUTIVE BOARD MEETING MINUTES – February 7, 2018

Location: Tam O'Shanter Restaurant
2980 Los Feliz Blvd.
Los Angeles, CA 90039

Call To Order: 6:25 PM

Members Present: President Michael Davitt, Vice President Jorge Morales, Secretary/Treasurer Sandra Armenta (via phone), Director At Large Lindsey Horvath, Director-At-Large Ali Taj, Director-At-Large Ana Maria Quintana (via phone), Past President Lou La Monte, Ambassadors Chair Jeff Wood (via phone), Budget & Audit Chair Nancy Tragarz, City Managers Chair Mark Alexander, Associate Members Chair Frank Zerunyan, Bylaws Chair Liz Reilly, Selection Chair Amy Howorth (via phone), Special Events Chair James Bozajian, and Special Events Co Chair Gustavo Camacho.

Absent: Director- At-Large Mark Waronek, and Resolution Chair Mitch Englander.

Others Present: Executive Director Marcel Rodarte, Kelli Lofing and Cristina Shore.

Quorum: Yes

Meeting Proceedings:

- The meeting Minutes of January 2018 were presented by Secretary Treasurer, Sandra Armenta. Motion was made by Liz Reilly and seconded by Ali Taj to approve the meeting Minutes. Motion approved.
- The Treasurer's Report for the month of January 2018 was presented by Secretary Treasurer Sandra Armenta. Motion was made by Ali Taj and seconded by Lou La Monte to approve the Treasurer's Report. Motion approved.
- Authorize payment of the disbursements for the month of January 2018 was presented by President Michael Davitt. Motion to approve by Lou La Monte and seconded by Lindsey Horvath. Sandra Armenta abstained. Motion approved.

Reports:

President's Report- Michael Davitt

- President Davitt was happy to report that the Sacramento Legislative Tour was a success. CCCA held more than 50 meetings with key legislators on Monday. Also, there were more than 10 legislators that addressed our delegation on Tuesday morning briefing session with California's Attorney General and a presentation on marijuana enforcement by top CHP officials at lunch. It ended with another successful legislative reception Tuesday evening.
- President Davitt announced he attended the ICA Winter Conference with Executive Director Rodarte.
- President Davitt is looking forward to closing out his year strong as the President.

Executive Director Report- Marcel Rodarte

- Executive Director Rodarte presented a draft copy of the new Expense Policy to the board members present for their comments and/or changes.
- Executive Director also presented a draft copy of the Newly Elected Mentoring Program memorandum and requested any changes for comments to be emailed.
- Director Rodarte reported he will have an outline of updates on the strategic goals that were discussed at the Strategic planning session this past summer.
- Director Rodarte reported there is 1 vacancy on the stormwater funding board and looking to fill it as soon as possible.
- Director Rodarte gave a financial recap on the Legislative Tour and reported we are in the black.

Legislative Committee- Chair Lindsey Horvath

- Chair Horvath thanked everyone who participated in planning this year's legislative tour. She was pleased to announce that it was a success and honored to be at the helm for this year's tour. Horvath mentioned a few suggestions for the 2019 tour that the committee will review further.
- Chair Horvath announced the legislative committee conference call will now be held on the 4th Wednesday s of every month at 12:30pm.
- Chair Horvath gave a brief report on the legislative bills and the positions the committee considered for action. See website for reference.
- Chair Horvath presented the Offshore Drilling Plan to which several executive board members spoke passionately. Chair Horvath asked for a motion to take a position of opposition. Motion was made by Lou La Monte and seconded by Amy Howorth. Motion was approved unanimously.

Bylaws Committee- Chair Liz Reilly

- Chair Reilly presented the draft of recommended suggestions to amend the bylaws to all executive board member for their review. All additional suggestions, comments or edits are to be submitted to Chair Reilly by email no later than Wednesday, February 21, 2018.

New Business:

Executive Director Rodarte presented the following requests:

- Sponsorship for the Pat Brown Institute for Public Policy was discussed and denied.
- Sponsorship for \$1,500 including a table of 10 to attend the ALADS Awards Banquet to be held on April 7, 2018 was discussed and approved. Motion was made by Lindsey Horvath, seconded by Lou La Monte.
- Sponsorship to renew annual membership with Bizfed was discussed and approved in the amount of \$400. The motion carried (9 yes votes – 6 no votes).

ADJOURNMENT: There being no further business to conduct, or actions required, President Michael Davitt adjourned the February 7, 2018 Executive Board meeting at 8:25 PM in honor of former President and South El Monte Mayor, Albert Perez who passed away on January 18th and Bell Gardens Assistant City Manager, John Oropeza who passed January 13th.

Recorded by: Kelli Lofing, Executive Assistant
Cristina Shore, Management Analyst

Sandra Armenta
Secretary/Treasurer