

California Contract Cities Association

BALANCE SHEET As of January 31, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1011 Preferred Bank CD	73,142.05
1015 Cash- Commercial Bank Checking #2016	422,150.59
1016 Cash- Commercial Storm Water #2024	26,305.27
1018 Cash- Commercial Bank CD #1310	136,254.48
1019 Cash- Commercial Bank # PAC	16,232.21
Total Bank Accounts	\$674,084.60
Accounts Receivable	
1200 Accounts Receivables	263,785.61
Total Accounts Receivable	\$263,785.61
Other Current Assets	
1202 Prepaid Expenses-Special Events	
1204 Prepaid Fall Seminar	3,450.00
1206 Prepaid AMS	33,360.00
Total 1202 Prepaid Expenses-Special Events	36,810.00
Total Other Current Assets	\$36,810.00
Total Current Assets	\$974,680.21
TOTAL ASSETS	\$974,680.21
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	68,184.15
Total Accounts Payable	\$68,184.15
Other Current Liabilities	
2202 Unearned Associate Membership Dues	319,855.00
2203 Unearned City Membership Dues	127,284.96
2300 Storm Water Fund Liability	-67.50
Total Other Current Liabilities	\$447,072.46
Total Current Liabilities	\$515,256.61
Long-Term Liabilities	
2913 Fund Balance-C/Y Pac's	16,232.21
2914 Fund Balance CY- Storm Water Fund	26,305.27
Total Long-Term Liabilities	\$42,537.48
Total Liabilities	\$557,794.09
Equity	
2910 Fund Balances Summary C/Y	
2911 Fund Balance-C/Y Operating	389,088.12
Total 2910 Fund Balances Summary C/Y	389,088.12
2999 Fund Balnce	0.00

	TOTAL
Net Income	27,798.00
Total Equity	\$416,886.12
TOTAL LIABILITIES AND EQUITY	\$974,680.21

California Contract Cities Association

PROFIT AND LOSS

July 2017 - January 2018

	TOTAL
Income	
310000 Earned Membership Dues	
3110 City Membership Dues	163,884.00
3433 Associate Membership Dues	138,855.00
3433-01 Assoc. Mem. - 2016 / 2017	0.00
Total 3433 Associate Membership Dues	138,855.00
Total 310000 Earned Membership Dues	302,739.00
3400 3400 Annual Seminar	
3411 Annual Seminar Sponsors	5,000.00
341203 AMS Registration	600.00
Total 3400 3400 Annual Seminar	5,600.00
3420-9 3420 Fall Seminar Income	45,130.00
3430 Legislative Tour Income	47,610.00
3600 Annual City Manager's Summit Sales	1,002.36
	0.00
Total Income	\$402,081.36
GROSS PROFIT	\$402,081.36
Expenses	
4000 Direct Expenses	
4400 Annual Municipal Seminar	2,678.40
44200 Fall Semnar Expense	39,853.71
4420 Fall Seminar Expense	0.00
Total 44200 Fall Semnar Expense	39,853.71
44300 Sacramento Legislative Tour	6,219.07
4430 Legislative Tour Expense	31,754.37
4431 Legislative Tour Paypal	987.74
Total 44300 Sacramento Legislative Tour	38,961.18
Total 4000 Direct Expenses	81,493.29
4100 Admin. / Mgmt. Services	259,980.00
4108 Bank Charges	688.72
4115 Awards & Gifts Operating Fund	805.00
4120 Committee Expenses	62.06
4118 City Mgr Comm Exp	1,181.98
Total 4120 Committee Expenses	1,244.04
4125 Executive Board Expenses	5,197.37
4126 Board of Directors Meeting Expenses	100.00
4130 Accounting	1,260.00
4136 Other Professional Expenses	3,445.30
4140 Postage	110.25
4145 Printing & Supplies - Operating	957.71
4147 Dues & Sponsors	5,000.00
4165 Travel & Meetings	

	TOTAL
4166 Local Travel & Meetings	5,742.37
4167 Conference Travel & Meetings	5,351.75
4168 Legislative Advoc. Travel & Meetings	3,158.85
Total 4165 Travel & Meetings	14,252.97
4190 Web Site Expense	465.78
Total Expenses	\$375,000.43
NET OPERATING INCOME	\$27,080.93
Other Income	
Interest Income	717.07
Total Other Income	\$717.07
NET OTHER INCOME	\$717.07
NET INCOME	\$27,798.00

CALIFORNIA CONTRACT CITIES ASSOCIATION BUDGET VS ACTUAL SUMMARY

	YTD 7 MONTHS ENDED 1/31/18 ACTUAL	YTD 7 MONTHS ENDED 1/31/18 BUDGET	DIFFERENCE ACTUAL VS BUDGET	DIFF %	ANNUAL 2017/2018 BUDGET
INCOME					
CITY MEMBERSHIP DUES	\$ 163,884	\$ 137,083.33	\$ 26,801	20%	\$ 235,000
ASSOCIATE MEMBERSHIP DUES	138,855	151,666.67	(12,812)	-8%	260,000
INTEREST EARNINGS	717	641.67	75	12%	1,100
TOTAL INCOME	303,456	289,392	14,064	5%	496,100
EVENTS					
FALL SEMINAR					
INCOME	45,130	50,000	(4,870)	0%	50,000
EXPENSES	39,854	50,000	(10,146)	0%	50,000
NET FALL SEMINAR	5,276	-	5,276	0%	-
ANNUAL MUNICIPAL SEMINAR					
INCOME	5,600	-	5,600	0%	280,000
EXPENSES	2,678	-	2,678	0%	230,000
NET ANNUAL MUNICIPAL SEMINAR	2,922	-	2,922	0%	50,000
LEGISLATIVE TOUR					
INCOME	47,610	-	47,610	0%	30,000
EXPENSES	38,961	-	38,961	0%	22,000
NET LEGISLATIVE TOUR	8,649	-	8,649	0%	8,000
ANNUAL CITY MANAGER'S SUMMIT					
INCOME	7,081	-	7,081	0%	-
EXPENSES	6,079	-	6,079	0%	-
ANNUAL CITY MANAGER'S SUMMIT	1,002	-	1,002	0%	-
TOTAL NET FUND INCOME (EXPENSES)	17,849	-	17,849		58,000
INDIRECT EXPENSES					
MANAGEMENT SERVICES	259,980	253,750	6,230	2%	435,000
ACCOUNTING	1,260	2,917	(1,657)	-57%	5,000
AUDIT AND TAX RETURN FEES	-	3,500	(3,500)	-100%	6,000
OTHER PROFESSIONAL EXPENSES	3,445	11,083	(7,638)	-69%	19,000
BANK CHARGES	689	29	660	2261%	50
BEREAVEMENTS	-	438	(438)	-100%	750
PAYPAL/ WE PAY FEES	-	350	(350)	-100%	600
AWARDS AND GIFTS	805	2,333	(1,528)	-66%	4,000
CORPORATE FEES	-	73	(73)	-100%	125
COMMITTEE EXPENSES	1,244	4,667	(3,423)	-73%	8,000
EXECUTIVE BOARD EXPENSES	5,297	8,167	(2,869)	-35%	14,000
POSTAGE	110	1,167	(1,057)	-91%	2,000
PRESIDENT'S FUND	-	1,750	(1,750)	-100%	3,000
PRINTING & SUPPLIES	958	5,250	(4,292)	-82%	9,000
DUES & SPONSORSHIPS	5,000	6,417	(1,417)	-22%	11,000
TRAVEL & MEETINGS					
LOCAL TRAVEL	5,742				
CONFERENCE TRAVEL	5,352				
LEGISLATIVE ADVO TRAVEL	3,159				
TOTAL TRAVEL & MEETINGS	14,253	10,208.33	4,045	40%	17,500
WEB SITE EXPENSES	466	700	(234)	-33%	1,200
TOTAL INDIRECT EXPENSES	293,507	312,798	(19,291)	-6%	536,225
NET ORDINARY INCOME BEFORE FUND INCOME AND DISBURSEMENTS	27,798	(23,406)	51,204	-219%	(40,125)
NET ORDINARY INCOME	\$ 27,798	\$ (23,406)	\$ 51,204		

**CALIFORNIA CONTRACT CITIES ASSOCIATION
CITY MEMBERSHIP DUES
7/1/17-6/30/18**

Membership Paid Date	Associate Name	Amount Paid	Jan-18	TOTAL
7/24/17	City of Agoura Hills	3,309	276	\$ 3,309
7/24/17	City of Artesia	3,309	276	\$ 3,309
7/3/17	City of Avalon	2,548	212	\$ 2,548
8/29/17	City of Azusa	5,090	424	\$ 5,090
8/14/17	City of Bell	3,309	276	\$ 3,309
7/24/17	City of Bell Gardens	3,309	276	\$ 3,309
7/24/17	City of Bellflower B	4,069	339	\$ 4,069
7/3/17	City of Bradbury	1,274	106	\$ 1,274
7/3/17	City of Calabasas B	3,309	276	\$ 3,309
7/24/17	City of Camarillo	2,596	216	\$ 2,596
9/1/17	City of Carson B	5,090	424	\$ 5,090
8/29/17	City of Cerritos	5,090	424	\$ 5,090
7/24/17	City of Claremont	3,309	276	\$ 3,309
8/29/17	City of Coachella	2,596	216	\$ 2,596
7/24/17	City of Commerce	5,090	424	\$ 5,090
7/24/17	City of Compton	5,090	424	\$ 5,090
7/24/17	City of Cudahy	3,309	276	\$ 3,309
7/24/17	City of Diamond Bar B	5,090	424	\$ 5,090
7/24/17	City of Downey	5,090	424	\$ 5,090
7/24/17	City of Duarte	3,309	276	\$ 3,309
7/24/17	City of East Vale	4,069	339	\$ 4,069
6/15/17	City of El Monte	5,090	424	\$ 5,090
8/9/17	City of El Segundo	2,596	216	\$ 2,596
	City of Gardena- Declined		-	\$ -
7/24/17	City of Glendale	5,090	424	\$ 5,090
7/24/17	City of Glendora	5,090	424	\$ 5,090
7/24/17	City of Hawaiian Gardens	3,309	276	\$ 3,309
7/5/17	City of Hermosa Beach	2,596	216	\$ 2,596
7/17/17	city of Hidden Hills	1,274	106	\$ 1,274
7/24/17	City of Huntington Park	4,069	339	\$ 4,069
7/24/17	City of Indian Wells	979	82	\$ 979
7/24/17	City of Industry	5,090	424	\$ 5,090
7/3/17	City of Irwindale	3,309	276	\$ 3,309
7/24/17	City of La Canada Flintridge	4,069	339	\$ 4,069
7/24/17	City of La Habra Heights	1,274	106	\$ 1,274
8/14/17	City of La Mirada	5,090	424	\$ 5,090
7/24/17	City of La Puente	3,309	276	\$ 3,309
7/6/17	City of Lafayette	2,596	216	\$ 2,596
7/6/17	City of Lakewood B	5,090	424	\$ 5,090
6/26/17	City of Lancaster	5,090	424	\$ 5,090
6/20/17	City of Lawndale	3,309	276	\$ 3,309
7/24/17	City of Lomita	3,309	276	\$ 3,309
6/15/17	City of Long Beach	8,043	670	\$ 8,043

8/4/17	City of Los Angeles	8,043	670	\$	8,043
8/14/17	City of Lynwood	3,309	276	\$	3,309
7/3/17	City of Malibu	3,309	276	\$	3,309
7/3/17	City of Manhattan Beach	3,309	276	\$	3,309
8/23/17	City of Maywood	3,309	276	\$	3,309
7/3/17	City of Montebello B	5,090	424	\$	5,090
7/24/17	City of Monterey Park	5,090	424	\$	5,090
7/28/17	City of Norwalk	5,090	424	\$	5,090
	City of Ontario		-	\$	-
	City of Palm Desert- Declined		-	\$	-
	City of Palm Springs		-	\$	-
7/24/17	City of Palmdale	4,069	339	\$	4,069
12/15/17	City of Paramount B	4,069	339	\$	4,069
	City of Pico Rivera		-	\$	-
7/24/17	City of Pomona	5,090	424	\$	5,090
7/24/17	City of Rancho Mirage	1,957	163	\$	1,957
7/3/17	City of Rancho Palos Verdes	5,090	424	\$	5,090
7/24/17	City of Rolling Hills	1,274	106	\$	1,274
7/24/17	City of Rolling Hills Estates	4,069	339	\$	4,069
7/3/17	City of Rosemead B	4,069	339	\$	4,069
7/26/17	City of San Carlos	2,596	216	\$	2,596
7/3/17	City of San Dimas	4,069	339	\$	4,069
8/29/17	City of Santa Clarita B	5,090	424	\$	5,090
7/3/17	City of Santa Fe Springs B	3,309	276	\$	3,309
7/24/17	City of Signal Hill	4,069	339	\$	4,069
7/3/17	City of South El Monte	3,309	276	\$	3,309
8/25/17	City of South Gate B	5,090	424	\$	5,090
7/24/17	City of South Pasadena	3,309	276	\$	3,309
7/5/17	City of Temple City	4,069	339	\$	4,069
7/24/17	City of Vernon B	5,090	424	\$	5,090
7/24/17	City of Walnut	4,069	339	\$	4,069
8/9/17	City of West Hollywood B	3,309	276	\$	3,309
7/5/17	City of Westlake Village B	3,309	276	\$	3,309
8/14/17	City of Whittier	5,090	424	\$	5,090
		\$ 280,938	\$ 23,412	\$	\$ 280,938

UNEARNED CITY MEMBERSHIP

1/31/18 GL BALANCE \$ 127,284.96

LESS: UNPAID INVOICES

CITY OF MORENO VALLEY	(2,544.96)
CITY OF COMPTON	(5,090.00)
CITY OF ONTARIO	(2,596.00)

LESS: REMAINING UNEARNED INCOME (117,057.50)

DIFFERENCE \$ (3.50)

CALIFORNIA CONTRACT CITIES ASSOCIATION
ASSOCIATE MEMBERSHIP DUES
1/1/18-12/31/18

Membership Paid Date	Associate Name		Amount Paid	Jan-18	TOTAL		
01/25/18	ALADS	10,000	10,000	833	10,000	\$	-
	AST LLC			-	-	\$	-
	Blockhead Solutions			-	-	\$	-
09/01/17	BMG MONEY	3,750	3,750	313	3,750	\$	-
	Burtec			-	-	\$	-
01/26/18	Calfi Mun Finance Auth	1,500	1,500	125	1,500	\$	-
01/31/18	California JPIA	15,000	15,000	1,250	15,000	\$	-
01/25/18	CalMet	1,500	1,500	125	1,500	\$	-
	CalPipe Industries			-	-	\$	-
	Capitol Advocacy			-	-	\$	-
	Care Ambul			-	-	\$	-
01/26/18	Central Basin	1,500	1,500	125	1,500	\$	-
	Chora Young, LLP			-	-	\$	-
	Citrus Pest & Disease			-	-	\$	-
01/25/18	Climetec LLC	1,500	1,500	125	1,500	\$	-
	Commercial Bank of California			-	-	\$	-
01/25/18	CR & R	3,000	3,000	250	3,000	\$	-
	Dapeer Rosenbilt			-	-	\$	-
	Ek, Sunkin, Klink & Bai			-	-	\$	-
	Englander Knabe & Allen			-	-	\$	-
	Eureka Vapor			-	-	\$	-
	Forefront Power Development, LLC			-	-	\$	-
	Government Solutions			-	-	\$	-
	HDL			-	-	\$	-
	Infrastructure Engineers			-	-	\$	-
01/25/18	Interwest Consulting Group	5,000	5,000	417	5,000	\$	-
	Keenan & Associates			-	-	\$	-
	Kosmont & Associates			-	-	\$	-
	Lanier Parking			-	-	\$	-
	Law Offices of Sylvia			-	-	\$	-
	Lincoln Financial Group			-	-	\$	-
	Martin Outdoor Media			-	-	\$	-
	MuniEnvironmental, LLC			-	-	\$	-
	MWD of So Cal			-	-	\$	-
01/24/18	Nationwide Enviromental Services	3,000	3,000	250	3,000	\$	-
01/25/18	NHA Advisors	1,500	1,500	125	1,500	\$	-
	Norton Rose Fulbright US			-	-	\$	-
	Optera Energy Services			-	-	\$	-
	Rehrig Pacific Company			-	-	\$	-
	Republic			-	-	\$	-
	Rezn Extracts			-	-	\$	-
	Richards Watson & Gershon			-	-	\$	-
01/02/18	SAFEbuilt, LLC	1,500	1,500	125	1,500	\$	-
	San Gabriel Valley Civic Alliance			-	-	\$	-
01/25/18	SCE	10,000	10,000	833	10,000	\$	-
	Stifel Nickolaus			-	-	\$	-
	The Gas Company			-	-	\$	-
	Transtech Engineers			-	-	\$	-
	Valley Vista Services			-	-	\$	-
	Wal-Mart			-	-	\$	-
	Waste Management			-	-	\$	-
01/25/18	Water Replenishment District	15,000	15,000	1,250	15,000	\$	-
	Wells Fargo			-	-	\$	-
	Wildan Group of Companies			-	-	\$	-
	Wolf			-	-	\$	-
	WSPA			-	-	\$	-

ASSOCIATE MEMBERSHIPS PAID	73,750	73,750	6,146	73,750
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Declined
Membership

Alta Med	DECLINED
Gov Invest	DECLINED
Newcomb Williams Financial Group	DECLINED

<u>1/31/18</u>	Unearned Associate Membership Balance	\$ 319,855
Less:	6/30/17 EIs ADJ (less So Cal Gas Invoice)	<u>(70,834)</u>
		249,021
	2018 Associate Membership Billing	250,250
Less:	2018 Assoc Member Income	<u>(6,146)</u>
		244,104
	Difference	<u>\$ 4,917</u>

CCCA Expenses for January 2018

Stormwater Fund

Check	Payee	Account	Comments	Amount
1034	Aleshire & Wynnder, LLP	4520 - Stormwater	Billing through 12/31/2017	\$67.50
Total				\$67.50

General Operating Fund

Check	Payee	Account	Comments	Amount
5894	Tripepi Smith & Associates	4136 - Other Professional Expenses	Monthly agreement for November 2017	\$655.00
Total				\$655.00

5895	ELI Strategy Group	4100 - Executive management	December 2017 services	\$37,140.00
		44300 - Sacramento Legislative Tour	2018 SLOT - PayPal for January 2018	\$30.00
		44300 - Sacramento Legislative Tour	2018 SLOT - Shipping of supplies to Sacramento	\$164.36
		44300 - Sacramento Legislative Tour	2018 SLOT signage	\$165.60
		44300 - Sacramento Legislative Tour	2018 SLOT - Uber from SMF to Citizen	\$27.85
		44300 - Sacramento Legislative Tour	2018 SLOT - Staff lunch	\$172.22
		44300 - Sacramento Legislative Tour	2018 SLOT - Executive Board/Legislative Committee Meeting	\$970.90
		4125 - Executive Board Expenses	2018 SLOT - Executive Board/Legislative Committee Meeting	\$970.89
		44300 - Sacramento Legislative Tour	2018 SLOT - Tuesday Capitol Briefing Refreshments	\$184.50
		44300 - Sacramento Legislative Tour	2018 SLOT - Tuesday Capitol Briefing Refreshments	\$19.75
		44300 - Sacramento Legislative Tour	2018 SLOT - Dinner, Marcel	\$48.97
		44300 - Sacramento Legislative Tour	2018 SLOT - Uber	\$6.65
		44300 - Sacramento Legislative Tour	2018 SLOT - Uber	\$5.20
		44300 - Sacramento Legislative Tour	2018 SLOT - Shipping of supplies back to CCCA office	\$105.58
		44300 - Sacramento Legislative Tour	2018 SLOT - Uber	\$5.20
		44300 - Sacramento Legislative Tour	2018 SLOT - Uber	\$5.20
		44300 - Sacramento Legislative Tour	2018 SLOT - Uber	\$5.20
		44300 - Sacramento Legislative Tour	2018 SLOT - Uber to SMF	\$26.64
		4190 - Web Expense	January 2018 email services	\$62.50
		44300 - Sacramento Legislative Tour	2018 SLOT - Parking @ LAX - Marcel	\$99.00
		44300 - Sacramento Legislative Tour	2018 SLOT - Staff Breakfast	\$57.15
		44300 - Sacramento Legislative Tour	2018 SLOT - Citizen Final Bill	\$3,007.76
		44300 - Sacramento Legislative Tour	2018 SLOT - Leave behinds and programs	\$331.27
		1206 - Prepaid AMS	2018 AMS - Initial deposit	\$20,000.00
		4118 - City Managers Committee Exp.	January City Managers Meeting	\$1,253.56
		44300 - Sacramento Legislative Tour	2018 SLOT - Senator Allen staff thank you lunch	\$83.35
		4167 - Conference Travel & Meetings	ICA Winter Conference lunch - Marcel	\$26.51
		4167 - Conference Travel & Meetings	ICA Winter Conference dinner - Uber	\$13.81
		4167 - Conference Travel & Meetings	ICA Winter Conference dinner - Uber	\$11.17
		4167 - Conference Travel & Meetings	ICA Winter Seminar lodging - Mike Davitt	\$295.66
		4167 - Conference Travel & Meetings	ICA Winter Conference breakfast - Marcel/Jorge	\$43.64
		4167 - Conference Travel & Meetings	ICA Winter Conference dinner - Mike/Marcel	\$87.78
		4167 - Conference Travel & Meetings	ICA Winter Conference lodging - Marcel	\$865.29
		4140 - Postage	PAC Semi annual filing postage	\$24.70
		4145 - Printing & Supplies - Operating	Copies for January 2018	\$158.76
		44300 - Sacramento Legislative Tour	2018 SLOT - Kelli Lofing meal reimbursements	\$49.11
		44300 - Sacramento Legislative Tour	2018 SLOT - Cristina Shore meals, transportation reimbursements	\$135.22
		4166 - Local Travel & Meetings	Cristina Shore January mileage reimbursement	\$32.70
		4167 - Conference Travel & Meetings	Cristina Shore January mileage reimbursement	\$22.89
		44300 - Sacramento Legislative Tour	2018 SLOT - Michael Vuong transportation, meals reimbursemen	\$112.39
		4166 - Local Travel & Meetings	Michael Vuong January mileage reimbursement	\$37.06
		4167 - Conference Travel & Meetings	Michael Vuong January mileage reimbursement	\$11.45
		4166 - Local Travel & Meetings	Marcel Rodarte January mileage reimbursement	\$33.14
		4167 - Conference Travel & Meetings	Marcel Rodarte January mileage reimbursement	\$151.07
Total				\$67,061.65

5896	Ruth C. Robinson	44300 - Sacramento Legislative Tour	2018 SLOT - graphic design	\$400.00
Total				\$400.00

PAC Fund

Check	Payee	Account	Comments	Amount
1414	CA Secretary of State	4510 - PAC Disbursement	SOS Filing fee for 2018	\$50.00
Total				\$50.00

Stormwater Fund Total	\$67.50
Operating Fund Total	\$68,116.65
PAC Fund Total	\$50.00
Total Expenses for December 2017	\$68,234.15