



CALIFORNIA CONTRACT CITIES ASSOCIATION

BOARD OF DIRECTORS MEETING MINUTES MARCH 16, 2016

Location: NBC Universal
3900 Lankershim Blvd.
Universal City, CA 91608

- Call To Order: 7:03 p.m.
Pledge of Allegiance: Downey Mayor Pro Tem, Fernando Vasquez
Invocation: LA Sheriff's Dept., Captain Patrick Valdez
Cities Present: Artesia, Bell, Calabasas, Diamond Bar, Downey, Duarte, La Canada Flintridge, La Habra Heights, Lakewood, Lomita, Malibu, Maywood, Norwalk, Pico Rivera, Rolling Hills, Rolling Hills Estates, Rosemead, Signal Hill, South Gate, Walnut

1. Meeting Proceedings:

1.1 President Gustavo Camacho welcomed those in attendance.

2. New Business:

A copy of the Treasurer's Report for February 2016 are included in these official Minutes as an informational item only, no action is required by the membership on the Treasurer's Report. Motion to approve the February minutes was made by Lori Wood of Signal Hill and seconded by Diane Dubois of Lakewood.

Beginning Balance as of February 1, 2016

Table with 2 columns: Fund Name, Amount. Rows: Operating Fund (\$342,855), PAC Fund (\$21,132), Cash in CD's (\$205,875), Total Funds (\$569,862).

Receipts

Table with 2 columns: Fund Name, Amount. Rows: Operating Fund (\$9,500), PAC Fund (\$0), Cash in CD's (-0-).

Disbursements

Table with 2 columns: Fund Name, Amount. Rows: Operating Fund (\$42,466), Balance as of February 29, 2016 (\$536,895).

2.1 NBCUniversal Senior Vice President of Government Affairs, Steve Nissen provided everyone with the background, history and accomplishments of NBC Universal.

- 2.2 President & General Manager of Telemundo/KVEA Los Angeles, Celia Chavez spoke briefly on teaming up and sharing the studio with NBC4 and the many benefits that the partnership has brought both groups. She spoke on their grassroots movement to educate and inform the local communities and encouraged everyone to stop by for a tour of their studio.
- 2.3 President and General Manager of NBC4, Steve Carlston thanked the local leaders for their dedication and service to their communities. He spoke passionately about their partnership with Telemundo52 and encouraged everyone in attendance to get involved with the Clear the Shelters movement in July.
- 2.4 Nominating Chair, President Gustavo Camacho announced the recommended slate of offices as follows: Sandra Armenta- Secretary/Treasurer, Legislative Director at Large- Jorge Morales, and Marketing Director at Large- Mark Waronek. He also spoke about a further recommendation pending an approved bylaws change, that there be a third Director at Large position to be announced following the approved change.
- 2.5 Budget & Audit Chair Nancy Tragarz announced to the membership that copies of the recommended budget were emailed and were also available onsite at the registration table. The 2016-17 recommended budget is set to be approved at the April Board of Directors meeting.
- 2.6 Vice President and Seminar Chair, Lou La Monte showed a short video on the upcoming Annual Municipal Seminar in Indian Wells and gave a brief report on program and session details.
- 2.7 President Camacho thanked NBCUniversal and Telemundo52 for their gracious hosting and Executive Board Member Mark Waronek for all his hard work on helping to secure the location. He encouraged everyone to attend his last Board of Directors meeting as President held in Pico Rivera in April.

**ADJOURNMENT:** There being no further business to conduct, President Camacho adjourned the meeting at 7:49 PM.

Respectfully submitted by:

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Michael Davitt, Secretary/Treasurer

Recorded by: Kelli Lofing, Executive Assistant