



CALIFORNIA CONTRACT CITIES ASSOCIATION
EXECUTIVE BOARD MEETING MINUTES – February 3, 2016

Location: Center at Cathedral Plaza
 555 W. Temple St
 Los Angeles, CA 90012

Call To Order: **6:53 PM**

Members Present: President Gustavo Camacho, Vice President Lou La Monte, Director-At-Large Sam Pedroza, Director-At-Large Sandra Armenta, Associate Members Chair Frank Zerunyan, Budget and Audit Committee Chair Nancy Tragarz, Legislative Chair Jorge Morales, Membership Chair Ali Taj, By-laws Chair Marcel Rodarte, Selections Chair Liz Reilly, Special Events Chair James Bozajian, Executive Director Sam Olivito, Sharon Olivito, Kelli Lofing, Cristina Shore and Assistant City Manager of Pico Rivera, Benjamin Cardenas.

Absent: Secretary/Treasurer Michael Davitt, Legal City/County Contracts Chair Ana Maria Quintana, Past President Victor Manalo, Marketing and Communications Chair Mark Waronek, City Managers Chair Rene Bobadilla, and Resolutions Chair Mitch Englander. Motion to excuse absent members by Lou La Monte, seconded by Sam Pedroza. Approved unanimously.

Quorum: Yes

Meeting Proceedings:

The meeting Minutes of January 2016 were presented by Vice President Lou La Monte. Motion was made by Lou La Monte seconded by Liz Reilly to approve the meeting Minutes as distributed. Motion approved.

1.1 The Treasurer’s Report for the month of January 2016 was presented by Vice President Lou La Monte; motion was made by Liz Reilly and seconded by Sam Pedroza, to approve the Treasurer’s Report pending corrections. Motion approved unanimously.

1.2 Authorize payment of the disbursements for the month of January. Motion to approve by Liz Reilly and seconded by Sam Pedroza. Motion was approved unanimously.

Beginning Balance as of January 1, 2016

Operating Fund	\$372,131
PAC Fund	\$21,132
Cash in CD's	\$205,875
Total Funds.....	\$599,138

Receipts

Operating Fund	\$31,046
PAC Fund	\$0
Cash in CD's	-0-

Disbursements

Operating Fund	\$60,325
Balance as of January 31, 2015	\$569,860

Reports:***President's Report- Gustavo Camacho***

President Camacho reported the meeting held with L.A County Supervisor Solis was very productive and informative.

President Camacho reported on the sub-committee meeting held prior to the Executive Board meeting.

President Camacho gave a brief update on the succession plan. He informed the members that Heather Stratman had taken another position elsewhere. Current plans are underway to continue the search for the next CCCA Executive Director.

Vice President's Report- Lou La Monte

Vice President La Monte reported on the 2016 Annual Municipal Seminar in Indian Wells on May 12-15, 2016. The program and session topics are beginning to solidify.

Budget & Audit Committee- Chair Nancy Tragarz

Chair Tragarz reported she will meet with the committee in the next couple of weeks to discuss the new budget as the transition takes place.

Chair Tragarz mentioned some changes on the January financials and has requested the changes be made to reflect the amounts as identified in the special events final recap report.

By-laws Committee- Chair Marcel Rodarte

Chair Rodarte reported that he reviewed the By-laws and gave his recommendations for changes regarding the Nominating committee.

Legislative Committee- Chair Jorge Morales

Chair Morales reported the highlight events of the Sacramento Legislative Tour held January 11-13th.

Chair Morales presented a report to the members on Californian's for Water Security Plan and asked for a motion for a letter of support. Motion was tabled to the next meeting following more details.

Membership Committee- Chair Ali Taj

Chair Taj announced the City of El Segundo is our new member city and he is currently working on the city of Glendale, Glendora, San Gabriel and Eastvale to join the membership.

Special Events Committee- Chair James Bozajian

Chair Bozajian reported that staff took a site tour to Catalina Island and visited several properties to host the Fall Educational Summit this year. He gave his recommendation for the Catalina Canyon Resort & Spa which offered the best proposal. The committee will meet soon to discuss more details.

Unresolved Business: President Camacho asked for a motion to approve, research and investigate the legal aspects of hiring employees within CCCA. Motion to approve by Lou La Monte and seconded by Ali Taj. Motion was approved unanimously.

New Business:

ADJOURNMENT: President Camacho adjourned the meeting at 8:58 PM in memory of Former Council Member and Mayor of Rosemead and CCCA Past President, Dennis Scott McDonald. March Executive Board meeting, location and date to be determined.

Recorded by: Sam Olivito, Executive Director
Cristina Shore, Management Analyst

Michael Davitt
Secretary/Treasurer