



CALIFORNIA CONTRACT CITIES ASSOCIATION
EXECUTIVE BOARD MEETING MINUTES June 1, 2016

Location: The City Club Los Angeles
 555 S. Flower Street
 Los Angeles, CA 90071

Call To Order: 7:11 PM

Members Present: President Lou La Monte, Vice President Michael Davitt, Secretary/Treasurer Sandra Armenta, Director-At-Large/Legislative Chair Jorge Morales, Director- At-Large/Communications Chair Mark Waronek, Past President Gustavo Camacho, Budget and Audit Committee Chair Nancy Tragarz (By Phone), City Managers Chair Reva Feldman, Legal City/County Contracts Chair Ana Maria Quintana, Membership Chair Ali Taj, Special Events Chair James Bozajian, Executive Director Sam Olivito, Sharon Olivito, Cristina Shore, Incoming Executive Director Marcel Rodarte and guest Ernesto Morales.

Absent: Director-At-Large Sam Pedroza, Associate Members Chair Frank Zerunyan, Selections Chair Liz Reilly and Resolutions Chair Mitch Englander.

Quorum: Yes

Meeting Proceedings:

- 1.1 The meeting Minutes of May 2, 2016 were presented by Secretary/Treasurer Sandra Armenta. Motion was made by Gustavo Camacho seconded by Ali Taj to approve the meeting Minutes as distributed. Motion approved.
- 1.2 The Treasurer’s Report for the month of May 2016 was presented by Secretary/Treasurer Sandra Armenta; motion was made by Ana Maria Quintana seconded by Ali Taj to approve the Treasurer’s Report with recommendations. Motion approved unanimously.
- 1.3 Authorize payment of the disbursements for the month of May. Motion to approve by Gustavo Camacho and seconded by Mark Waronek. Motion was approved unanimously.

Beginning Balance as of May 1, 2016

Operating Fund	\$
PAC Fund	\$
Cash in CD's	\$
Total Funds.....	\$

Receipts

Operating Fund	\$
PAC Fund	\$0
Cash in CD's	\$0

Disbursements

Operating Fund	\$
Balance as of May 30, 2016	\$

Reports:***President's Report- Gustavo Camacho***

President La Monte thanked Sam, Sam, Sharon, Cristina, Kelli, Reva and Malibu staff for AMS efforts. He briefly reported he would like to continue with the welcoming reception at AMS and Past President Victor Manalo suggested to create an ambassador's welcoming committee of people to reach out to newly elected officials. It was suggested by Jorge Morales to create a calendar on local elections. Staff will update CCCA membership directory.

President La Monte would like to establish an international travel committee with Reva Feldman being the focal for the committee. He also suggested filming a new welcoming video in-house and produce an ethics video series for newly elected officials which will be further discussed at the strategic planning session.

President La Monte reported he traveled to Sacramento with Incoming Executive Director Marcel Rodarte for the Fix Our Roads rally and overall had a good trip.

Executive Director Report- Sam Olivito

Executive Director Olivito reported Supervisor Don Knabe is doing a final tour and suggested to help the charities he established. He recommended CCCA present a donation of \$2,500 to the Safe House Program at the June Board of Directors meeting on the 15th in Rolling Hills Estates and \$5,000 to the Safe Surrender Scholarship Fund at the Fall conference on Catalina Island from September 9-11, 2016.

Motion: Olivito recommended a contribution of \$2,500 to the Safe House Program.

Moved: Mark Waronek

Seconded: James Bozajian

Action: Approved unanimously without objection.

Motion: Olivito recommended a contribution of \$5,000 to the Safe Surrender Scholarship Fund.

Action: Motion tabled until next Executive Board meeting on July 16th.

Director Olivito reported that this is his last Executive Board meeting as Executive Director and felt very honored and privileged for representing this great organization. He has made many friends over the last 3 decades.

Director Olivito thanked all elected officials who took the extra time to serve the other member cities. He thanked President Lou La Monte, Past President Gustavo Camacho and the officers who took on the daunting task of finding a new Executive Director. He believes they made an excellent choice in selecting Marcel Rodarte to serve them and the members. He will continue to support the transition through the end of the month and will be available if needed for longer.

Director Olivito gave a final financial recap report on the Annual Municipal Seminar. Attendance was up by 50 registrants from last year approximately reaching 550. There were 146 golfers. Director Olivito reported revenue to be in the neighborhood of about \$98,000, up \$25,000 from last year.

Director Olivito adjourned in memory of Andrew Lazaretto Jr, a dear friend of ours and CCCA passed away May 18th. Andy was a city manager in many of contract cities as well as working for the organization on special projects.

City Managers Committee- Chair Reva Feldman

Chair Feldman reported there will be quarterly city managers meeting. Staff will determine a venue.

Legal/City-County Contracts Committee- Chair Ana Maria Quintana

Chair Quintana reported she is currently reviewing all contracts as a whole.

Legislative Committee- Chair Jorge Morales

Chair Morales reported the committee had a conference call earlier today with President Lou La Monte, Executive Director Sam Olivito and Incoming Executive Director Marcel Rodarte. There was discussion on future meetings with set standard meeting dates and time. Committee Chair to identify new potential committee members.

Chair Morales reported on several bills

AB 2403- Alcoholism or drug abuse recovery or treatment facilities (Bloom)- suspense in appropriations. CCCA will keep pursuing support for the bill.

SB 1387- No position but will follow to watch for position. Motion: Mark Waronek
Seconded: Ana Maria Quintana.

SB 1472- Metro Board appointments (Mendoza)- Watch. CCCA Executive Board members will work with Senator Mendoza's office to help shape language.

AB 2709- Mylar Balloons. No position.

SB 443- Asset forfeiture elimination (Mitchell). Oppose positions. Motion: James Bozajian
Seconded: Mark Waronek

SB 1069 – Second unit. Oppose. Reduces local control by allowing accessory units.
Motion: Gustavo Camacho. Seconded: Sandra Armenta.

"Cortopassi" Measure – Oppose. Would require a ballot initiative for state financed projects in excess of \$2 billion.

Streamlining Affordable Housing Approvals – Proposed Trailer Bill – Oppose.
Eliminates CEQA requirements along with reducing local control.

Chair Morales and President La Monte will establish a group of key legislative committee members to discuss legislative support policy going forward.

Budget & Audit Committee/Bylaws- Chair Nancy Tragarz

Tragarz reported on recommended suggestions on the amendment for Article VI Section 4 of the Bylaws. She will be preparing the language based upon some of the suggestions discussed now and present it to the Executive Board members at the next meeting on July 16th.

Membership Committee- Chair Ali Taj

Chair Taj reported he will be meeting with the city managers from Glendale and Whittier in the next couple of weeks to discuss becoming new members. He is working with staff in setting up a meeting with the city of Hermosa Beach and Menifee.

Special Events Committee- Chair James Bozajian

Chair Bozajian reported he will be setting up a meeting with his committee to discuss conference and program details for the Fall Educational Summit being held at the Catalina Canyon Resort & Spa in Avalon from September 9-11, 2016.

Unresolved Business: N/A

New Business: Incoming Executive Director Marcel Rodarte reported he is exploring the option to transfer CCCA bank accounts to another branch and he will be meeting with different bank representatives in the next couple of weeks. President Lou La Monte asked for a motion to approve search of transfer of CCCA financial assets/bank accounts to another bank.

Michael Davitt moved and Gustavo Camacho seconded the motion. Motion was approved unanimously.

Incoming Executive Director Marcel Rodarte reported he had a meeting with a representative from Cvent, an online event management and registration company. Cvent provides online software for event management, web surveys, email marketing and offers innovative mobile app development for conferences, meetings and special events. Marcel finds the app to be extremely beneficial to CCCA as it would help increase attendance, simplify event registration, provide easy access for session tracking and speaker management. President Lou La Monte asked for a motion to approve Cvent application cost of \$18,000 and effective July 1, 2016.

Michael Davitt moved and Gustavo Camacho seconded the motion. Motion was approved unanimously.

ADJOURNMENT: There being no further business to conduct, or actions required, President La Monte adjourned the June 1, 2016 Executive Board meeting proceedings at 8:43 PM.
July Executive Board meeting to be determined.

Recorded by: Cristina Shore, Management Analyst

Michael Davitt
Secretary/Treasurer